

# Prevent It!<sup>™</sup>

A little warriors program

## Group Booking Form

This request is in reference to the Prevent It!<sup>™</sup> workshop, offered by Little Warriors. For more information about the Prevent It!<sup>™</sup> workshop please visit [littlewarriors.ca](http://littlewarriors.ca) or call 1-855-922-9010. Please submit your request 3-6 weeks in advance. Individuals are encouraged to register online. The minimum requirement for group bookings is 10 people.

**Please email form to [preventit@littlewarriors.ca](mailto:preventit@littlewarriors.ca) or fax to 1-888-776-5635.**

Date: \_\_\_\_\_

Group Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Organizer Name: \_\_\_\_\_

Title: \_\_\_\_\_

Direct Telephone or Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_

Direct Telephone or Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Date

Please provide three options for your preferred date of program delivery. If you would like to book more than one session, please submit a separate form for each. Please mark the time frame you prefer. Please submit your request 3-6 weeks in advance.

1. \_\_\_\_\_  9am - 12pm  1pm - 4pm  6pm - 9pm

2. \_\_\_\_\_  9am - 12pm  1pm - 4pm  6pm - 9pm

3. \_\_\_\_\_  9am - 12pm  1pm - 4pm  6pm - 9pm

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Location Name: \_\_\_\_\_

Location Address: \_\_\_\_\_

City: \_\_\_\_\_ Telephone: \_\_\_\_\_

Notes and/or Special Instructions:

1. The Prevent It!<sup>™</sup> workshop includes video segments. **The organization understands that they are responsible for providing and testing all technical equipment prior to the program delivery date.** The Little Warriors Representative will not be responsible for operating the equipment. **The organization will have someone on site to operate the technical equipment.** If equipment fails, the program delivery will be postponed. Please ensure that the equipment is suitable for the venue and the number of expected participants i.e. the size of the screen. Also, if you choose to utilize a laptop and projector please ensure suitable speakers are on hand and tested prior.

Please note what equipment you will provide for the workshop:

\_\_\_\_\_

**Please initial that point number one has been read and is fully understood:** \_\_\_\_\_

Total number of expected participants: \_\_\_\_\_ (minimum 10)

2. The group understands that **children and/or adolescents under the age of 18 are not permitted to participate** within the Prevent It!<sup>™</sup> workshop. The group further understands that children and/or adolescents under the age of 18 are not permitted access within the vicinity of the room/facility where the program is set to take place. Should children have access to the facility within the program delivery time frame, a room with a closed door (sound protected) is required.
3. The group understands that if a facilitator is required to travel to a venue that is outside of designated areas a mileage fee will apply. Per diem rate, accommodations, shipping of materials and a food allowance may also apply. A Little Warriors Representative will provide you with a quote prior to confirming the booking.

The Little Warriors Prevent It! workshop is offered to organizations free of charge to ensure this important prevention information is available to everyone. The estimated costs to Little Warriors to train each individual is \$40 per person. It is requested that your organization considers making donation or providing an honourarium to Little Warriors to enable us to continue to deliver Prevent It! to future participants.

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Would your organization be in a position to make a donation/ honorarium to Little Warriors?    Yes    No

Approximate Amount: \$ \_\_\_\_\_

Notes and/or Special Instructions:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_